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DIRECTOR OF CENTRAL INTELLIGENCE
Intelligence Information Handling Committee
WASHINGTON, DC 20505

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6 APR 1984

IHC/MM/84-39
25 April 1984

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MEMORANDUM FOR: IHC Members

FROM:

[Redacted]

Chairman Intelligence Information Handling Committee

SUBJECT: IHC Meetings and Subcommittee Charters

1. The next IHC meeting will be held on 25 May 1984 from 0945-1200 hours in Room 1S06 [Redacted] An agenda will be forwarded in mid-May. As agreed at our April meeting, future IHC meetings will be held on the fourth Friday of each month from 0945-1200 hours. Attachment 1 is the list of scheduled IHC meetings for the remainder of 1984. Be advised this is a change from previous guidance given in IHC memorandum number IHC/MM/84-31 dated 16 March 1984; SUBJECT: IHC Meeting - 20 April 1984.

2. At the April IHC meeting, charters for the two new IHC subcommittees were discussed. The charter for the Technology Subcommittee (TECHSUB) was approved with modifications and is forwarded as Attachment 2. The charter for the Technical Data Subcommittee has been rewritten and the subcommittee name changed to the Technical Information Handling Subcommittee (TIHS). Attachment 3 is the revised TIHS charter.

3. I request that you review these charters to ensure that all changes which we discussed and agreed to are incorporated therein. I also ask, for those organizations which will comprise the TECHSUB, that you each nominate a member to represent your organization. Nominations for the TIHS will be solicited after the charter has been approved. I will appreciate receiving your replies by COB 10 May 1984.

[Redacted]

Attachments:
a/s

SCHEDULED IHC MEETINGS (1984)

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Washington, DC 20505

Room 1S06
0945-1200 hours

25 May

22 June

27 July

24 August

28 September

26 October

30 November

Operating Charter
for the
Technology Subcommittee

1. Mission:

The Technology Subcommittee (TECHSUB) will monitor and report to the Intelligence Information Handling Committee (IHC) the status of various technologies with application to information handling processes to enable the Intelligence Community to encourage and take advantage of technological advances. It will recommend to the IHC those technologies which the Director of Central Intelligence should stimulate.

2. Definition:

Information handling is the management of data or information which may occur in connection with the intelligence cycle. This may involve the transformation, categorization, indexing, storage, retrieval, or display of materials. In addition, it may involve the use of printing, photographic, computer or communications equipment or systems.

3. Functions:

Under the general guidance of the Chairman of the Intelligence Information Handling Committee, the Subcommittee will:

- a. Survey and monitor the commercial and external research and development effort on technologies which have application to information handling.
- b. Identify technologies which, if developed, would offer the highest potential payoff to the Intelligence Community.
- c. Recommend to the IHC those technologies which the IC may wish to pursue and support.
- d. Recommend to the IHC technology symposiums or training programs that the IHC may wish to sponsor or be made aware of.

4. Intelligence Community Responsibilities:

Upon request of the Subcommittee Chairman, the Intelligence Community components shall, within established security safeguards, provide information appropriate to the Subcommittee's mission and functions.

5. Composition and Organization:

Membership of the TECHSUB will consist of representatives from the following organizations:

CIA	DOD	Army
DIA	Commerce	Navy
NSA	Energy	Air Force
State	DMA	DARPA
Treasury	FBI	

The Subcommittee Chairman will be appointed by the Chairman, IHC, with the advice of the full IHC.

With the approval of the Chairman, IHC, the Subcommittee Chairman may invite representatives of other US Government agencies and private industry to participate, as appropriate.

Operating Charter
for the
Technical Information Handling Subcommittee

1. Background:

Data obtained by technical collection systems are processed and provided to various agencies within the Intelligence Community for analysis. Those agencies must be prepared to accept the processed data in its existing format and manipulate or reformat the data to meet their analyst's requirements. Because resources must be programmed well in advance, it is imperative that the receiving agencies be alerted to proposed changes in the type, volume or format of processed data.

2. Mission:

The Technical Information Handling Subcommittee (TIHS) will monitor and report to the Intelligence Information Handling Committee (IHC) proposed changes in technical collection programs or proposed new programs that will affect the information handling requirements of member agencies.

3. Definition:

Information handling is the management of data or information which may occur in connection with the intelligence cycle. This may involve the transformation, categorization, indexing, storage, retrieval, or display of materials. In addition, it may involve the use of printing, photographic, computer or communications equipment or systems.

4. Functions

Under the general guidance of the Chairman of the IHC the Subcommittee will:

- a. Report proposed changes or additions to technical collection and processing programs that will affect the information handling requirements of member agencies.
- b. Report new or changed restrictions on handling data from technical collection programs.
- c. Provide a forum for Community discussion of technical information handling problems.
- d. Coordinate closely with the COMIREX and SIGINT Committees.

5. Intelligence Community Responsibilities:

Upon request of the Subcommittee Chairman, the Intelligence Community components shall, within established security safeguards, provide information pertinent to the Subcommittee's mission and functions.

6. Composition and Organization:

Membership of the TIHS will consist of representatives from the following organizations:

CIA
DIA
NSA

DOD
Energy
State

Army
Navy
Air Force

The Subcommittee Chairman will be appointed by the Chairman, IHC, with the advice of the full IHC.

With the approval of the Chairman, IHC, the Subcommittee Chairman may invite other representatives of the US Government to participate, as appropriate.

SUBJECT: IHC Meetings and Subcommittee Charters

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